

PERSON SPECIFICATION
Academic Liaison Librarian

Criteria	Essential/ Desirable	Application Form / Supporting Statement / Interview
1. Either first degree and/or postgraduate qualification in information science/librarianship <u>or</u> educationally related area <u>or</u> extensive equivalent experience.	Essential	Application Form / Supporting Statement
2. Evidence of commitment to and enthusiasm for teaching, with experience in delivering information literary sessions or equivalent teaching experience.	Essential	Supporting Statement / Interview
3. Good understanding of information literacy and digital literacy practices and ideas, their importance and application.	Essential	Supporting Statement / Interview
4. Adaptable, flexible and willing to embrace change and innovation, particularly in exploring the capacity of new tools and technologies to deliver traditional library services and information skills and developing teaching methods and information management beyond traditional academic boundaries.	Essential	Supporting Statement / Interview
5. Commitment to engaging with customer feedback and continuously improving services.	Essential	Supporting Statement / Interview
6. Ability to collaborate and build strong relationships effectively and proactively, engaging with a wide range of people both internal and external to the institution, including students, academic and professional services staff, and members of the public, with awareness/sensitivity to their varying needs.	Essential	Supporting Statement / Interview
7. Ability to clearly communicate information e.g. via written reports, oral or poster presentations, or published articles.	Essential	Supporting Statement / Interview
8. Ability to work under pressure, managing own time and workload well, across multiple locations as required.	Essential	Supporting Statement / Interview
9. Collaborative approach to team working, with strong commitment to sharing CPD.	Essential	Supporting Statement / Interview

10. Enthusiasm for external engagement and sharing experiences with the wider information community e.g. via social media, conferences, published articles, research projects, etc.	Essential	Supporting Statement / Interview
11. A teaching qualification or willingness to undertake the University of Worcester PGCert in Learning and Teaching in HE.	Essential	Application Form / Supporting Statement
12. Familiarity with the changing culture of Higher Education and current developments in library services.	Desirable	Application Form / Supporting Statement
13. Fellowship or Associate Fellowship of the HEA or membership of another relevant professional body.	Desirable	Application Form / Supporting Statement

- Application Form – assessed against the application form and where appropriate, curriculum vitae. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence e.g. award of a qualification. Will be “scored” as part of the shortlisting process.
- Supporting Statements - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- Interview – assessed during the interview process by either competency based interview questions, tests, work-related exercise, presentation or teaching session etc.